



DEPARTMENT OF NAVY

REGIONAL COMMANDERS/ COMMANDING OFFICER'S CONFERENCE

11 May 2005



TOP 6 IMMEDIATE QUESTIONS

- **What Happens To Me Now?**
 - **Inform Employee of Next Steps in BRAC Process**
 - **Be Honest with Employee**
- **How Soon Can I Be Offered a Separation Incentive?**
 - **Command Decision**
 - **Can be a Tool to Keep Employees with Critical Skills Through Closure**



TOP 6 IMMEDIATE QUESTIONS

- **How Soon Will I Lose My Job?**
 - One Reduction in Force or Phased Reductions in Force
 - Length of Notice Period: 60 days minimum, may be longer
 - Date of Final Closure of Activity (2 - 6 years)
- **When Will I Be Eligible to Participate in Placement Programs?**
 - Priority Placement Program (PPP)
 - Reemployment Priority List (RPL)
 - Interagency Career Transition Assistance Plan (ICTAP)



TOP 6 IMMEDIATE QUESTIONS

- **What will the Activity Do To Help Me?**
 - **Administrative Leave/Use of Official Time**
 - **Transition Assistance/Centers**
 - **Outplacement Counseling and Assistance**
 - **Use of Government Equipment**
 - **Retirement Counseling**
 - **Financial Counseling**
 - **Civilian Employee Assistance Program**
 - **Security Measures**
 - **Where can I get more information?**
 - **Other initiatives: i.e voluntary separation incentive pay, outplacement subsidy, placement programs**
- **Can I Get Retrained?**
 - **Workforce Investment Act (WIA)**